

# Biblio Maker





# Why choose BiblioMaker?

There are many library automation systems on the market: from generic solutions to custom software. Acquisition costs can vary by a factor of one hundred.

The choice you will make is crucial, as you will be committing to a process that must lead to success, without pitfalls.

This brochure aims to guide you in your choice. It lays out the functions of our software package but also highlights what sets BiblioMaker apart from other solutions.

# Biblio Maker

## An all-round application...

### Autonomous core with add-on possibilities

**BiblioMaker covers a vast array of document management areas.**

There are three versions of the software: Light, Standard and PRO. One of these versions will be perfectly adapted to your library or documentation center and will also match your expectations and your budget.

At any time, you can add functions or modules to your application. As your needs change, you can also evolve from the Light to the Standard or the PRO version, migrate from a single user to a client-server version, and other such possibilities.

Moreover, should you wish our application to interact with other software or if you have very specific needs, BiblioMaker can in these cases be delivered as a custom software.



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#### **BiblioMaker Light**

For small libraries with basic needs



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#### **BiblioMaker Standard**

For larger libraries with more advanced needs, a.o. for customised printouts



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#### **BiblioMaker PRO**

For libraries with high level requirements (for example in management of periodicals)

# ...following a modular concept



Your library is unique. Your requirements are not the same as those of another library. This is why we have created a software package containing optional modules which cover the various functions. Thus,

you can use only those modules that you really need. This allows for a cost-effective set-up and a smoother learning process.

# Biblio Maker

## Swiss made, international norms

### In line with international practices

The software has been developed in Switzerland, according to international practices: ISBD cataloging rules, use of standard classifications such as UDC and technical norms such as HTML, import of records using the MARC format, etc.

Furthermore, the application can be used in English, French, and German. The online catalogue also offers Italian.

By using BiblioMaker, your library conforms with international norms.

## Cloud

### Software as a service

Do you prefer not to host and administer the database and server yourself? Would you like to access it remotely from several workstations in different locations? Then our cloud solution is for you.

For a monthly rental price, you use the software by focusing on your main task - managing your library - and delegating the IT part to us: server administration, backups, installation of updates...

Your database is hosted on our cloud server located in Switzerland in a secure and redundant data center.

## Independence of platforms

### Windows or Mac?

You can use either. Whichever your current infrastructure is, if you wish to change it, if you would like your colleagues to freely choose their working tool, BiblioMaker functions seamlessly on both platforms. It is quite possible to use our software on a mixed network, with both Windows and Mac computers. In a multiuser environment, even the server may be chosen freely.

You can also access your data via the web or by VNC with tablets such as the iPad.

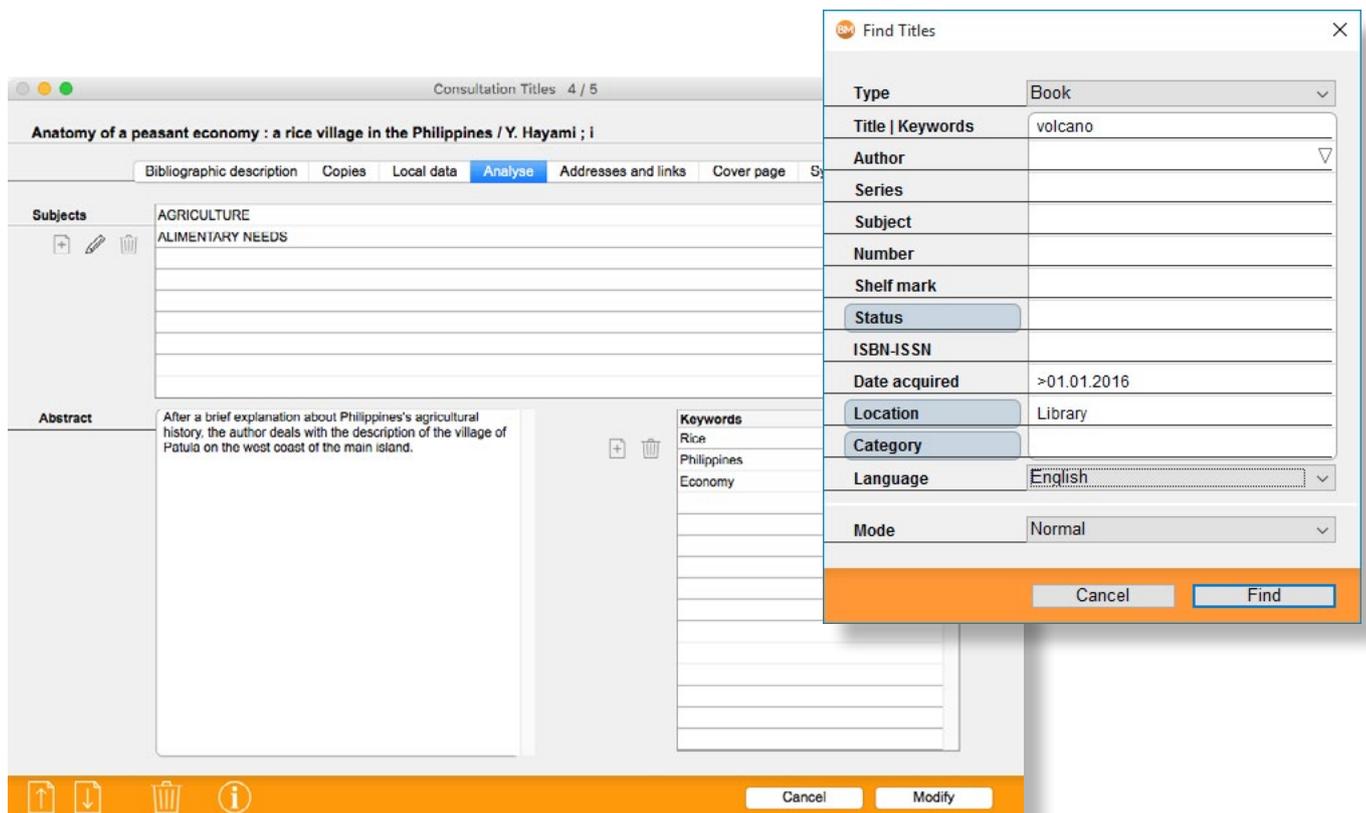
## Simplicity and elegance

### The importance of ergonomy

Creating a user interface is an art. It must simplify complex issues to the utmost so that they become transparent. A good user interface is sober, clean and aesthetically pleasing, without compromise as far as performance is concerned. This is the guideline that our development team has been following for the last twenty years.

The resulting accessibility guarantees that day to day work will be comfortable and that learning and set-up phases will be short.

Also, in case of personnel turnover, training costs can be kept to a minimum.



### Performance

#### Speed and power

Waiting times are annoying. BiblioMaker has an extremely rapid response rate, independently of the data volume. The application is based on a solid database engine which optimises performance on multiprocessor machines in server environments. The volume of data that can be managed is unlimited. The workload is spread in an intelligent manner between the clients and the server and this allows a large number of simultaneous connexions to the server. Moreover, the server does not need to be equipped with specific server software, which leads to significant savings.

### Security

#### Your data is of great value

A system's management of your library should be precise, always exact and verifiable. Thanks to numerous entry controls, BiblioMaker ensures that the existing data is coherent, without sacrificing a flexible work process. Within the application itself, there is a maintenance center which, in a very user-friendly manner, can carry out backups and data verification. The backup system logs all the modifications that have taken place since the last backup was performed. This allows restoration of your data as it was seconds before a potential hardware breakdown.

### Evolution

#### Regular updates

Your investment must last over time. BiblioMaker is constantly evolving : at the level of incorporating changes in practice, in terms of integrating new functions, taking advantage of new hardware and also to ensure compatibility with new Windows or Mac OS operating systems.

### Local and Remote Support

#### Assistance, hotline and training

As local players, Micro Consulting and partner companies are able to quickly respond to any needs that arise and offer a full range of services : hotline, remote maintenance, as well as private or group training sessions delivered by qualified professionals.

Thanks to remote maintenance, our technicians intervene as if they were beside you!





# Biblio Maker

## A few key strengths

### A homogeneous user interface

BiblioMaker's user interface is unique and has the elegance of simplicity. Data is presented succinctly in list form. The on-screen information is that which each user has selected, in their preferred order. With a double click, the user enters the record's input screen. There are but nine command buttons. Despite this minimalist interface, BiblioMaker offers a surprisingly rich array of possibilities.

### Selection and Search

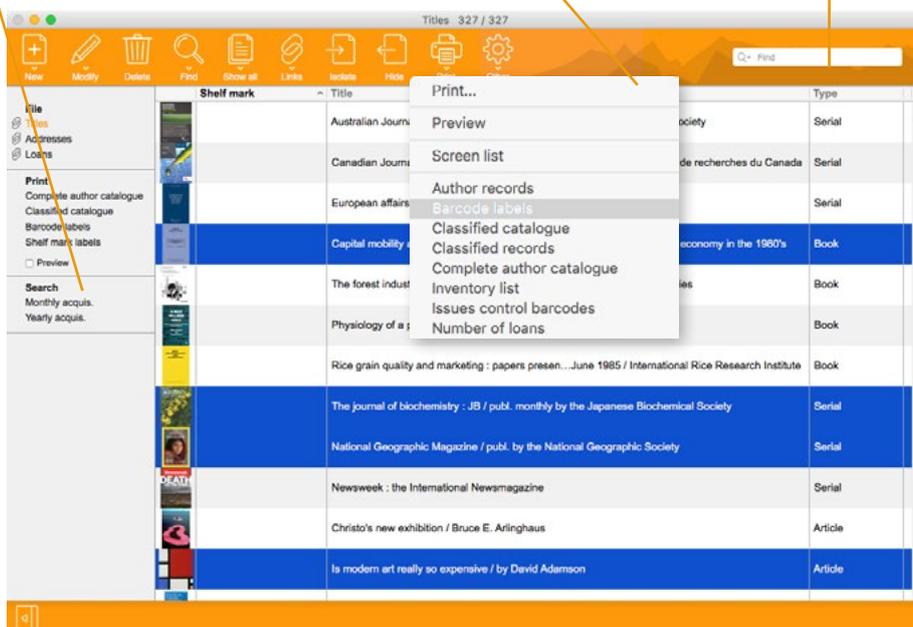
Simply with the mouse, you can select a series of records. You can do a rapid search or construct personalised, multi-criteria search statements using all the data fields that exist throughout the application. You can search within a limited selection of records, add the search results to the selection or on the contrary take the search results out of a given selection... There are unlimited possibilities.

The search operation will then show the found items in list form. One can then simply choose the command to be used on this group of records.

Quick access to saved search criteria

Pop-up menu giving access to further commands

Quick search field



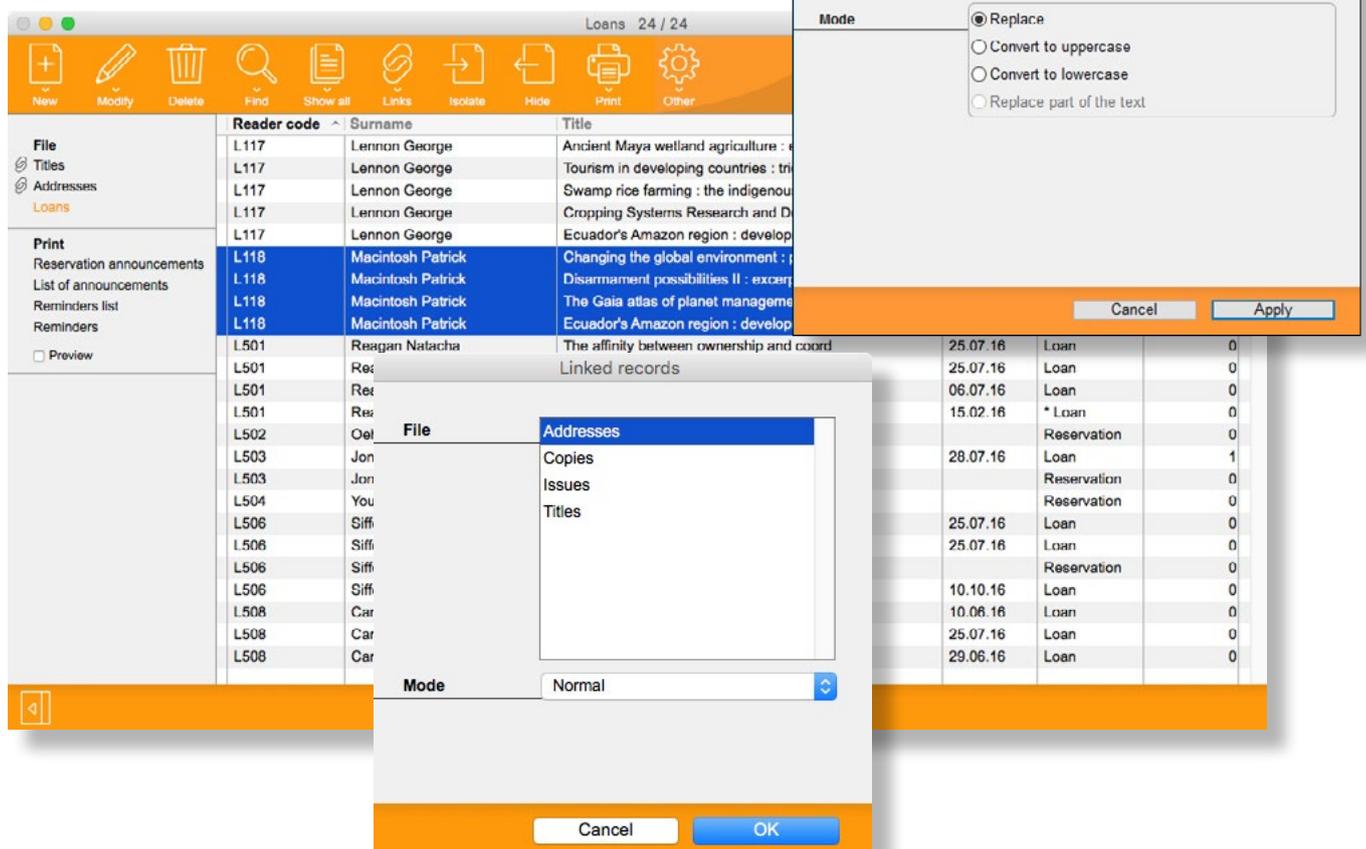
## Intelligent record selection

Readers who have overdue loans can instantly be isolated. Should there be a particular category of readers you do not wish to target with reminders (teachers, for instance), a single click allows you to take them out of the selection.

This exclusive and very powerful «horizontal» search function can of course be applied anywhere in the application. You could, for instance : search all documents related to oceanography, find all the copies of a comic book, check which issues of a periodical have been received, or detect web sites dealing with non-fiction books on Italy. This function allows you to move around in the application in an instinctive manner, without having to enter search terms at any time.

## Bulk processing

The «Apply» command is another such unique function. It is particularly effective when a same value needs to be changed in a large number of records. It is also very useful when undertaking global changes, such as changing the localisation of a set of documents when there is a move, renewing loans for a class of pupils, reorganising reader categories, updating your showcase in the web public search...



## A few key strengths

### Document editor

You can create and customise many types of documents such as lists, cross tables, and graphs, including lists of new acquisitions, label formats, orders

to suppliers, reminders, expenditure status reports, etc. The editing tools are easy to use and do not require any programming knowledge.

The screenshot displays the 'Reminders 2' application window. At the top, there are controls for 'Section' (set to 'Header first page') and 'Height' (set to '116 millimetres'). A toolbar on the left contains various editing tools such as text, image, shape, and alignment. The main workspace shows a template for a library label with fields for 'M', 'P', 'L', 'Mixture Public Library', 'Oxford Street', 'Mixture GL51 0EX', 'Phone 03 465 56 455', and 'library@mixon.uk'. Below the label is a table with columns for 'Title', 'Shelf mark', 'Barcode', 'Expiry', 'Nr reminders', and 'Fine'. A color picker is visible on the right side of the interface. In the foreground, several overlapping windows are shown, including a list of books with columns for 'Author catalogue', 'Title', and 'Date', a table of book details with columns for 'Shelf mark', 'Barcode', 'Expiry', 'Nr reminders', and 'Fine', and a pie chart titled 'Reader statistics by category 2011'.

## Remote access

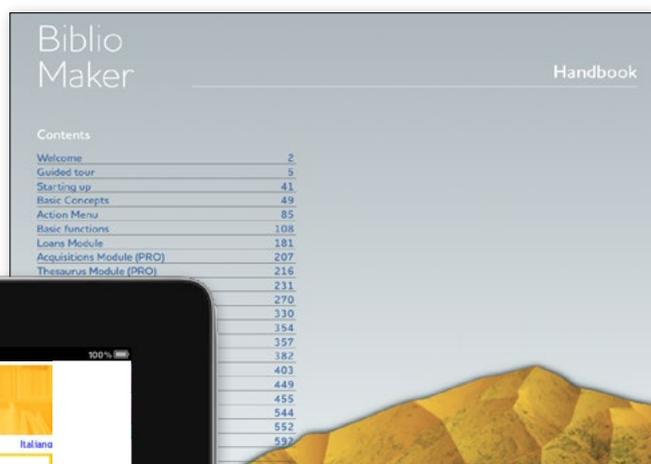
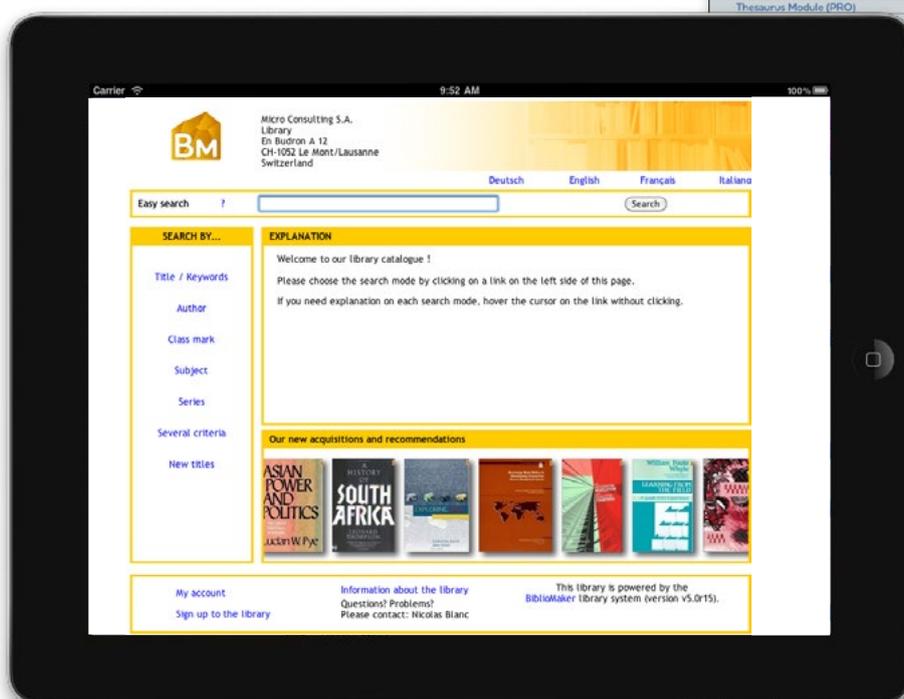
It is of course possible to remotely access your server via Internet.

Both the single user and server versions of the application offer secure publication of data. Thus, you can consult your catalogue on the web, on your iPhone or Android smartphone, or on your iPad.

Wherever you are, you can work with BiblioMaker using your iPad and accessing your remote computer screen thanks to iTeleport® or other VNC clients, to be found on the App store.

## Reference Manual

The software is described in detail in an exhaustive manual and accompanying documents. These can be accessed directly from the application and may be printed if so wished. The manual has a «Guided tour» section which describes the most essential information in around thirty pages. This allows you to quickly become familiar with your new tool.





# Biblio Maker

## Main functions

With over twenty years of continuous development, the application has become extremely rich in features. Below is a short overview.

The screenshot shows the 'Title Modification' window for a book. The title is 'Cognition in practice : mind, mathematics and culture in everyday life / Jea'. The authors listed are LAVE, Jean and ERNST, Dieter. The secondary entries are THORDARSON, Bruce and PAGE, Sheila. The title field contains 'Cognition in practice : mind, mathematics and culture in everyday life / Jean Lave and Dieter Ernst ; ill. Bruce Thordarson ; transl. Sheila Page'. The sort title is 'Cognition in practice : mind, mathematics and culture in eve'. The edition is '3rd ed.'. The imprint is 'Cambridge [etc.] : Cambridge University Press, 2016' and the publication year is '2016'. The collation is '110 p. : ill. ; 30 cm'. The series is 'Development paper' with a number of 'Nr 24' and a sort number of '24'. The notes zone contains 'Contains an index'. The ISBN-ISSN is '9780284736543' and the language is 'English'. The window has a toolbar at the bottom with icons for save, delete, and help, and buttons for 'Cancel' and 'Validate'.

### Cataloguing

Cataloguing is facilitated and coherence of data guaranteed, thanks to numerous automatic entry controls.

Most fields can contain several million characters and some can contain images such as a document's cover or photographs of readers.

Free fields are available and can be used to enter data specific to your library.

Thanks to the download of title records from the web function, entry of your holdings can be made significantly less time-intensive.

### Classification

Classification of your library can be managed directly within the application. You are free to add, modify or delete classmarks whenever needed, for instance in case of a reorganisation of your shelves.

The software comes with the Universal Decimal Classification (UDC). Other systematics can be obtained upon request.

### Subject Headings

The content of your documents is analysed by allocating controlled subject headings.

One subject heading can refer to another (in the case of synonyms or comparable concepts, for instance). Authority lists can then be printed.

### Series

Publisher series are managed in a dedicated index. This way, you ensure that there are no double entries. It also allows you to easily establish a list of titles belonging to a series, in order to identify possible gaps.

## Main functions

### Searches

BiblioMaker has several very powerful search functions. Here are some search samples, which you will be able to conduct without difficulty:

- Books by a given author
- Novels for which you only remember one word of the title
- Non-fiction books on a specific subject
- Acquisitions made in the last three months
- DVDs from a given publisher as of a given date
- All the comic books of a given series
- Press articles on a specific subject published by a given journal
- Readers living in a given district
- Readers who should receive a subscription renewal request

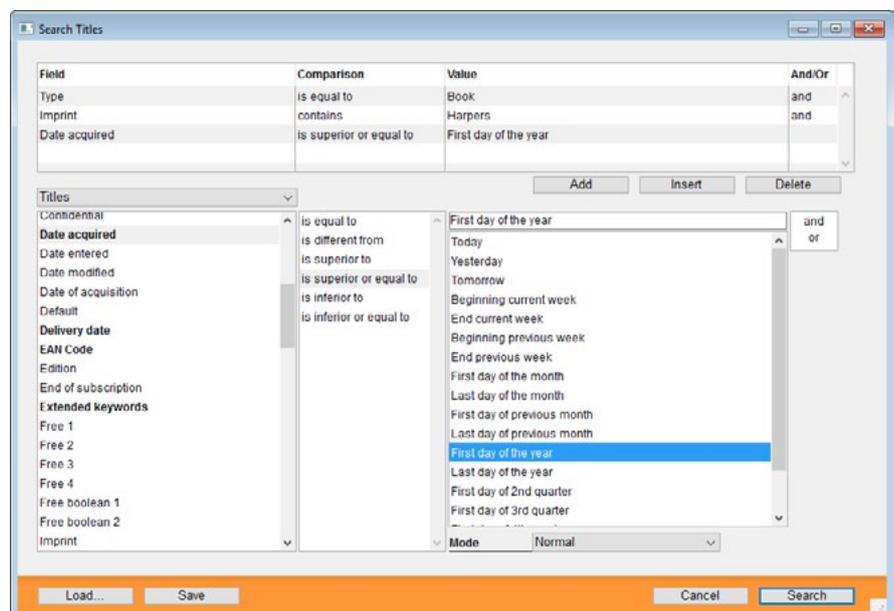
### Printing

Many standard print layouts are available to you. The Standard and PRO versions additionally include the possibility to customise labels and also have a list editor so that personalised print layouts can be created.

### Export and import

More and more often, lists need to be generated in digital form. Materials may need to be published on a web site, sent by e-mail, edited in wordprocessing software... The application contains tools to export your data in different formats.

With the import function, you can migrate catalogue or reader data from your current system.



## Inventory

Take stock of your library's holdings using the inventory list, which for each document indicates the number of available copies and their availability as per their loan status. You can then compare this list with the real numbers on hand.



With the aid of BiblioMaker PRO, taking stock of your inventory takes less time since you can read your documents' barcodes directly on the shelves. You then import the barcodes in the application which takes care of comparing real and theoretical holdings. In no time, you have a printout of missing copies.

Bibliothèque municipale Kensington Public Library		Titles - Inventory list				Page 1 27.01.2012
Shelf mark	Title	Copies	Qty pres.	Mis. copies	Avail. copies	Qty on shelf
008(5) PYE	Asian power and politics : the cultural dimensions	1			1	
008(540) KUM	The artisans of Banaras : popular culture and ider	1			1	
02(492) INF	Information on developing countries : inventory of	1			1	
07(52) JAP	The Japanese press and information system / ed.	1			1	
07(68.01) PRE	The press in South Africa / ed. by Keyan Tomasell	1	1		0	
165 LAV	Cognition in practice : mind, mathematics and culi	1			1	
165 PUT	Objectivity and the science - ethics distinction / by	1			1	
167 : 017(5+9) REG	Register of development research projects in Asia	1			1	
177.5 FRI	Descriptions of inequality : the Swedish approach	1			1	
22/28(68) GIF	The religious right in Southern Africa / Paul Gifforc	2			2	
282(728.5) LAN	Thanks to God and the revolution : popular religio	1			1	
301 MAR	Exploring data : an introduction to data analysis fc	1		1	0	
301 WHY	Learning from the field : a guide from experience /	1			1	
301.35 AGH	Exchange rate policy in developing countries : sor	1			1	
301.35 BIO	Biodiversity / ed. [by] E. O. Wilson, Frances M. Pc	1			1	
301.35 MIZ	Modified planned economies at the crossroads : tl	2		1	1	
301.35 ROL	The Role of Anthropologists and Other Social Scit	1			1	
301.35(5-011) RUR	The rural Middle East : peasant lives and modes c	1		1	0	
301.35(51) POT	China's peasants : the anthropology of a revolutio	1			1	
301.35(59) KEM	Seductive mirage : the search for the village comr	1			1	
301.36 URB	Urban social movements in the third world / ed. by	1			1	
301(492) VAN	Conceptualizing development : the historical-socic	1			1	
301(91) MAU	The ideology of social change in Indonesian politit	1			1	
31 SIF	Nonparametric statistics for the behavioral scienc	1			1	
31 YEO	Statistics for the social scientist / K. A. Yeomans	1	1		0	
31(55) IRA	A statistical reflection of the Islamic Republic of Ir	1			1	
312 FIN	Population and development in the third world / Al	2			2	
312.6 POO	The poor die young : housing and health in third w	1			1	
312.6 ROE	Distributing health : the allocation of resources by	1			1	
312.6(4+669) BLA	From handpumps to health : the evolution of wate	1		1	0	
312.6(667) POB	The journey from the womb to the tomb : the secc	1			1	
312(51+91) HUL	The politics of family planning in Asia : a comparis	1			1	
312(676.2) KEN	Kenya's population growth and development to th	1			1	
321.2(540) KLY	International law and the dalits in India / by Y. N. k	1			1	
321(6) PRE	The precarious balance : state and society in Afric	1			1	
323.1(729.2) CHE	The case of .Jah versus middle class society : Ras	1			1	
323.3(83) ZEI	Landlords & capitalists : the dominant class of Ch	1			1	

### Public Search

One of the main purposes of a catalogue is to be consulted by readers. The ergonomics of the «Public Search» function was carefully designed for all types of readers, including those who are not used to computers. The user-friendliness of the public search stems from simple and uncluttered screens, clear explanations at every step of the search and the elimination of non-essential options.

### Periodicals

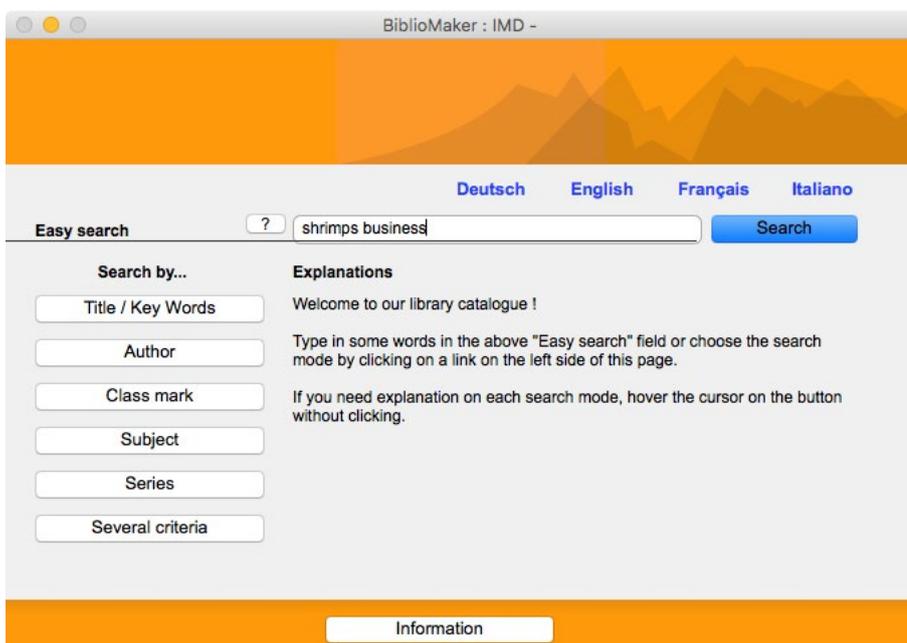
The application assists you in the management of periodicals and automates tracking. When you receive a new issue, BiblioMaker suggests the appropriate number. This also helps ensure that all issues have duly arrived. You can then print a circulation list to be attached to the issue and proceed to disseminate it.

Various lists help you to identify missing issues and to renew subscriptions in a timely manner.

### Digital titles

The application can manage digital resources, such as web site addresses, desktop documents, images, sound files or animated sequences...

These files are associated to title records. When consulting the record, the reader can click on the link connecting to the digital resource, which will then appear on screen.



## Addresses

Readers, suppliers and other contacts are all registered in the same address database. Numerous fields allow to precisely record all necessary information, such as postal and e-mail addresses, telephone numbers and data that can be used for statistics : category, birth date, gender...

You can simply and rapidly send an e-mail to your readers, should you desire to inform them about an event your library is organising, or to advise of a change in opening hours.

The application can account for reader contributions and automates subscription management.

## Settings

Thanks to numerous options, the software can easily be configured to meet your specific needs : types of documents in your catalogue, duration of loans, default values, automatic numbering, access authorisations : all these parameters and many more can be set by checkboxes, using local menus or radio buttons.

Thus there is no need to enter complicated formulas or to modify unclear configuration files. Of course, most of the choices made during setup can be modified later on.

The screenshot shows a window titled "Address Modification" for a reader named "Brown Peter". The window has two tabs: "Address" (selected) and "Additional info". The form contains the following fields:

- Code:** L12065
- Title:** Mister
- Surname:** Brown
- First name:** Peter
- Address:** World Trade Center 88
- Post code/Town:** 1211 Genève 19
- Canton:** GE
- Country:** Suisse
- Private phone:** 022 628 83 65
- Prof.:** 022 637 63 99
- Mobile phone:** 079 365 72 66
- Telefax:** 022 645 78 11
- E-mail:** peter.brown@gmail.com
- Correspondence:**  E-mail  Mail
- Web page:** (empty)
- Photo:** A small portrait photo of Peter Brown.
- Region:** (empty)
- Language:** English
- Category:** External
- Status:** (empty)
- Free 1, Free 2, Free 3, Free 4:** Four empty text input fields.

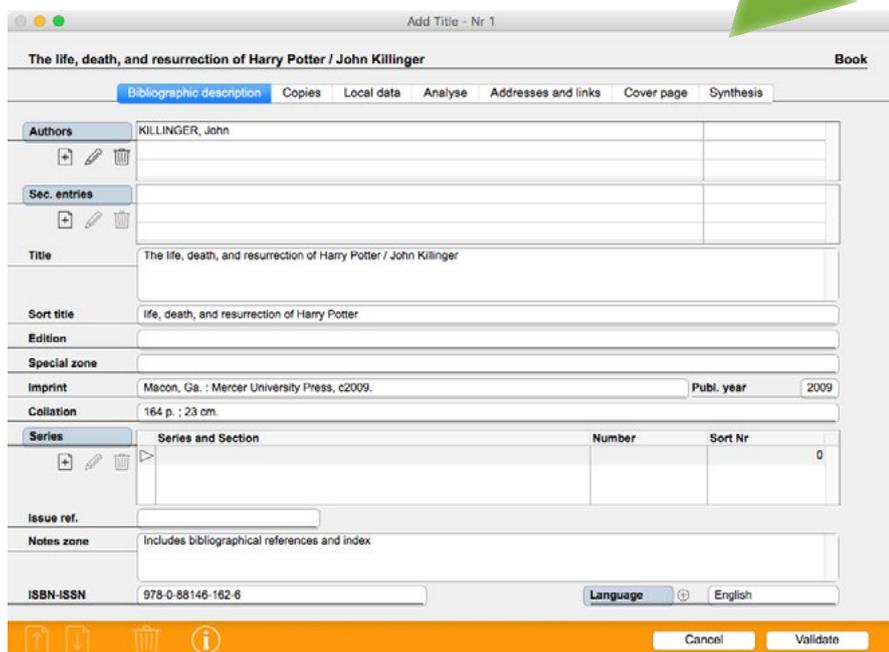
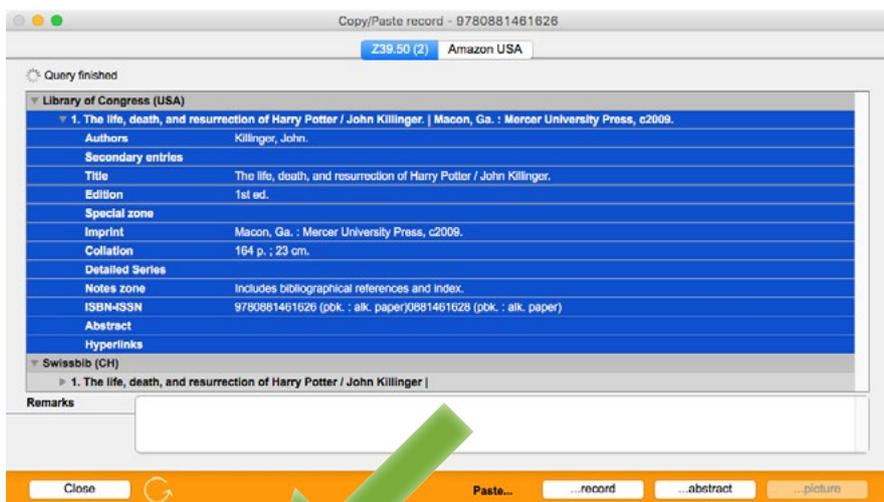
At the bottom of the window, there is an orange bar with icons for back, forward, delete, help, and edit, along with "Cancel" and "Validate" buttons.

# Optional Modules

## Download of title records from the web

Cataloguing can be accelerated by retrieving your documents' records from the web: enter the ISBN number before cataloguing your book and the application will show the relevant record as found in one of the many online catalogues.

In a few clicks, you can thus download bibliographical information (author, title, publisher, series...), the cover page image as well as the title's abstract.



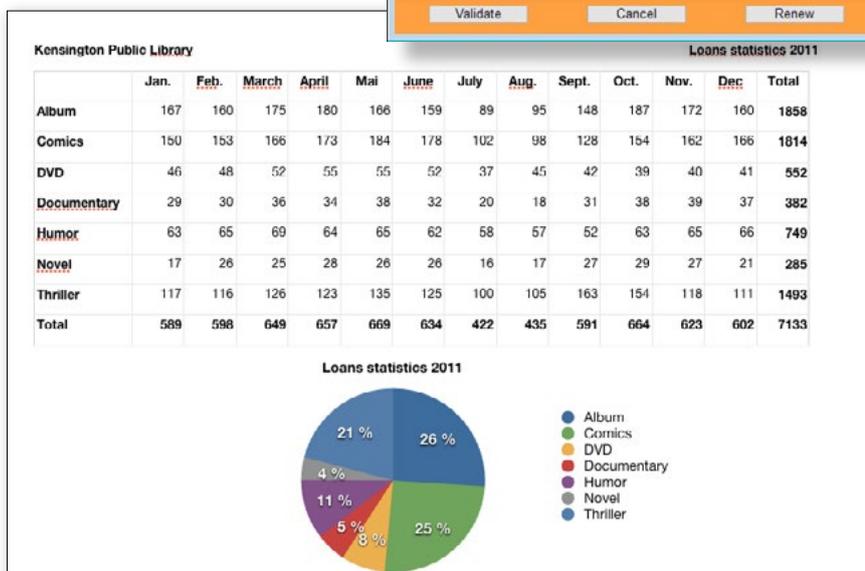
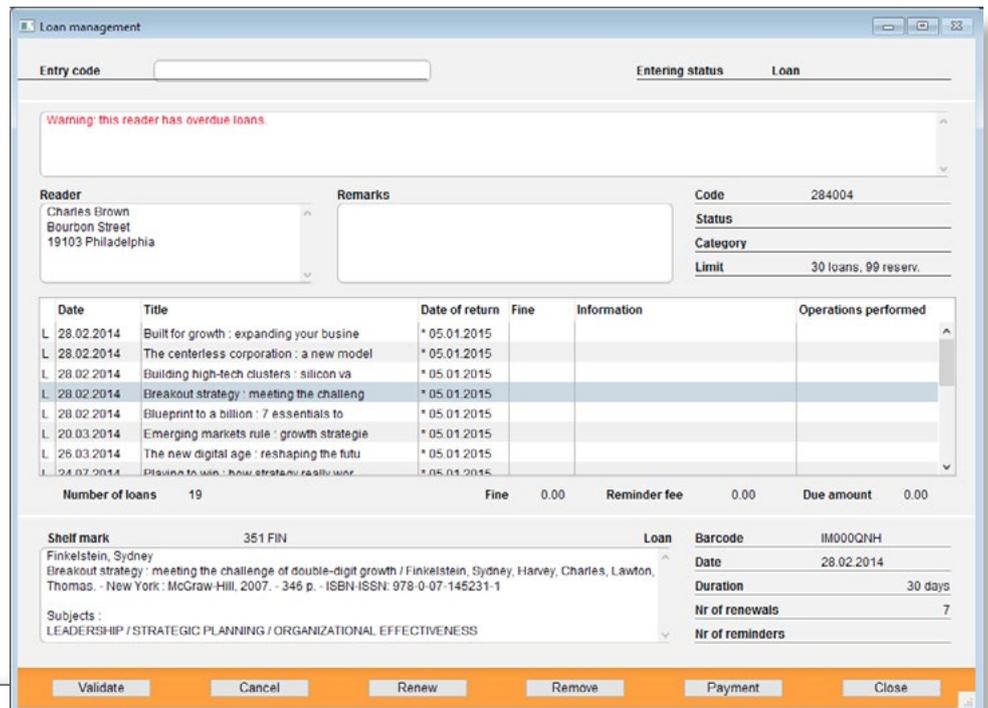
Not only do you save precious time, you are also guaranteed a high level of data quality as it is gathered from large libraries employing skilled professionals.

The download of title records function can be obtained as an optional module for the Light and Standard versions of the application. It is integrated in the basic functions of the PRO version.

## Loan management

This module allows you to register loans, renewals, reservations and returns of your documents.

By using a barcode reader (not included), the recording of transactions requires very little effort. When appropriate, the application will generate screen alerts, for instance if the reader has overdue loans, should renew a subscription or if the number of allowed simultaneous loans is exceeded.



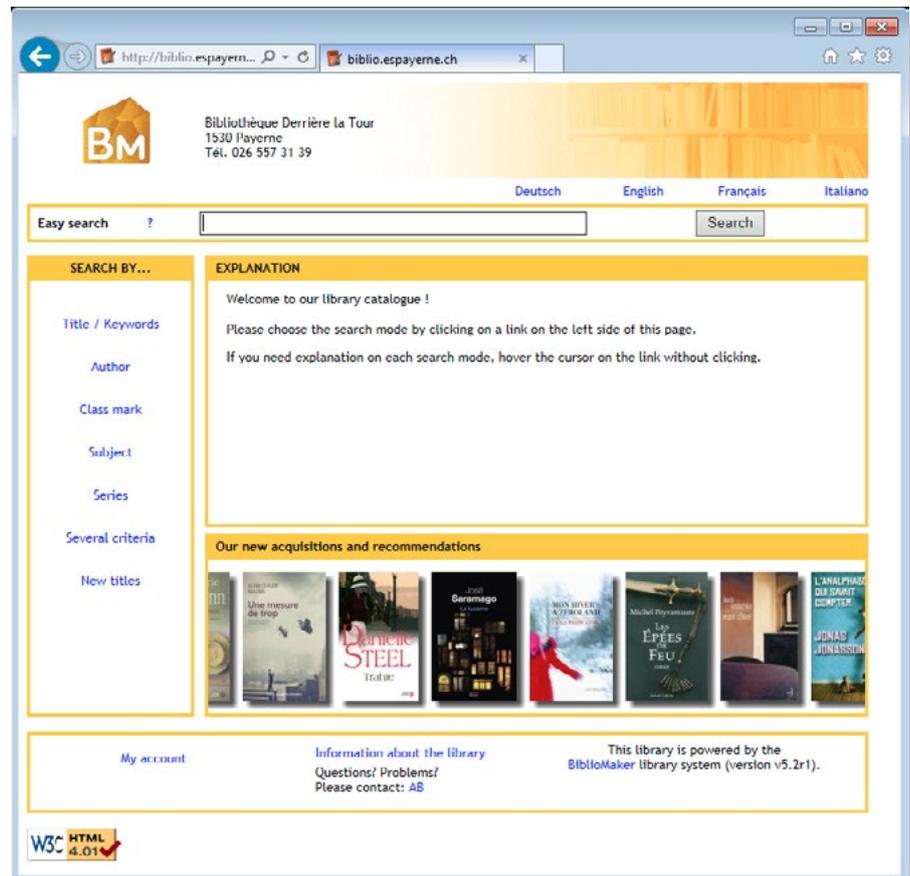
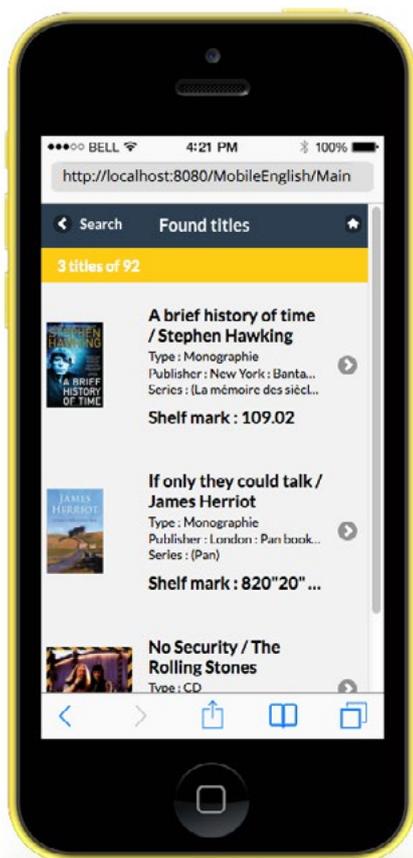
The generation of reminder letters or e-mails is largely automated, releasing you from this tedious task. The application also calculates fine amounts, where appropriate.

Finally, you can easily prepare loan statistics in order to orient your acquisitions policy.

### Web public search

Publish your catalogue via Internet or on your local network. Updates are automatic and immediate.

The software has an integrated web server which responds to your readers' queries. With the use of a standard web browser on a computer, a smartphone or a tablet, readers can search your



catalogue, reserve documents, view their account as well as their loan history.

In companies with a library in self service, readers can register their own loans and returns.

On the homepage, a virtual showcase displays the latest acquisitions and invites readers to explore the catalogue.

Although the user interface is very simple, a large number of possible searches are available.

## Acquisitions management

Orders can be registered directly within the database. There are a large number of useful automatic controls: double entry alerts, indication of available credit for acquisitions, previous deliveries from the supplier, etc.

Acquisition policy can be defined with the help of the budgets you prepare at the beginning of the year. Each order placed will decrement the available amount for a given budget. Thus, you monitor expenditure compared to budget.

Code	Name	Allocated	Spent	Available	Free Text	Free Number	Free Date
ARTS	Arts	1 300.00	0.00	1 300.00		0	
BIOG	Biographies	300.00	0.00	300.00		0	
EDON	Economics	1 100.00	128.30	971.70		0	
GEOG	Geography	900.00	0.00	900.00		0	
HIST	History	1 000.00	48.00	952.00		0	
LITE	Literature	1 000.00	0.00	1 000.00		0	
MATH	Mathematics	900.00	0.00	900.00		0	
PHIL	Philosophy	950.00	0.00	950.00		0	
RELI	Religion	800.00	0.00	800.00		0	
SCIE	Sciences	1 100.00	21.50	1 078.50		0	
SOCI	Social sciences	1 200.00	0.00	1 200.00		0	

Burlington and Son  
 Mr. John Regon  
 1301 St.  
 34245 New York  
 United States

**Reminder**

Dear Sirs,

We have not received the following ordered titles yet:

Reference	ISBN	Date of order	Qty ordered
EWING, Andrew J. The forest industries sector : an operational strategy for developing countries. Washington : World Bank, 1988.	1-4730-2847-3	10.09.2012	1
AJL, Iisa Rice grain quality and marketing : papers presented at the International Rice Research Conference, 1 - 5 June 1985 / International Rice Research Institute, International Rice Research Institute, 1985.	1-3456-1937-4	25.07.2012	1

Please send them us as quickly as possible.

Yours truly  
 Micro Consulting S.A.  
 Library  
 En Budron A 12  
 CH-1052 Le Mont/Lausanne  
 Switzerland

BiblioMaker helps you follow up on outstanding orders and can generate reminders for overdue orders, to be addressed to your suppliers by mail or e-mail.

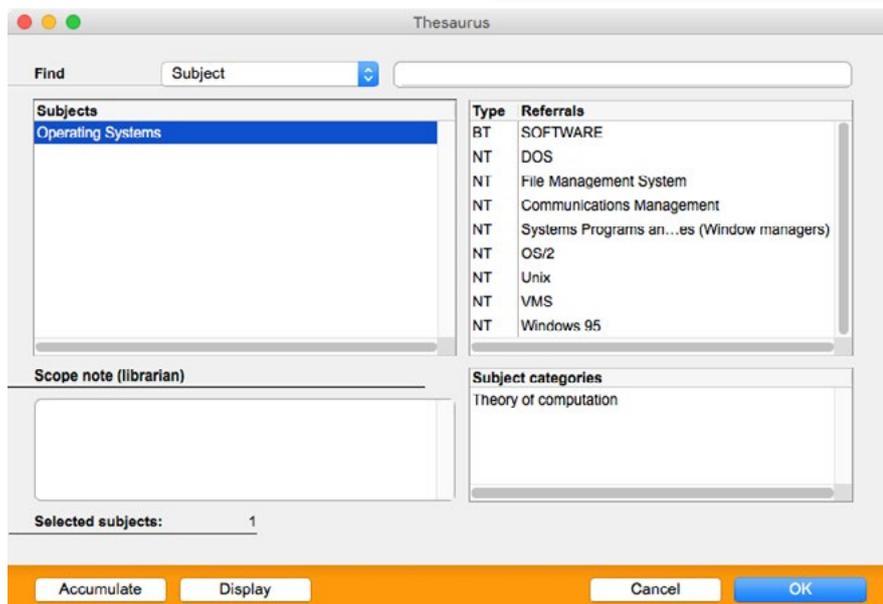
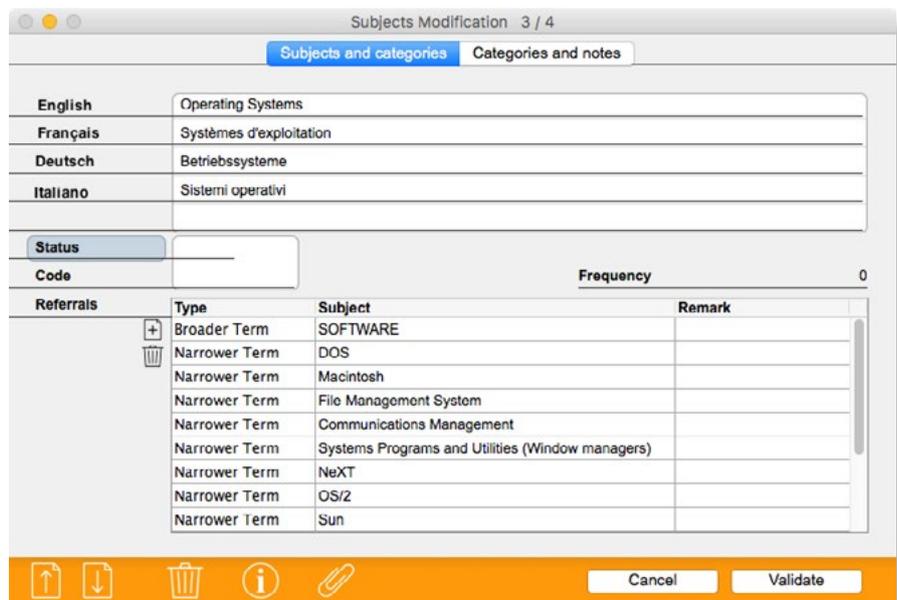
Upon receipt of your order, the data you already entered can be used for cataloguing, leaving you to complete the records with missing elements.

## Thesaurus management

A thesaurus is a hierarchical directory of subject headings. These are interrelated by different types of referrals.

When subject headings and referrals are entered, BiblioMaker verifies the coherence of the referrals and automatically creates the opposite links.

The software can also manage a multilingual thesaurus, where each user can enter or search subject headings in his/her preferred language.



Each subject heading can be categorised, which allows the thesaurus to be managed by fields of study.

As you catalogue documents or undertake searches, a dialogue helps you navigate online in the thesaurus, taking advantage of referrals among subject headings.

## Management of antiquarian books

Do you also have antiquarian books printed for instance between the XVIth and the XVIIIth century ? With this add-on module, register their references and many additional information : kind of binding, bookbinder and printer name, previous owners, link to other titles (reviews)...

Of course, you can use these information as search criteria.



**Title Modification**

**The critical history of England. Ecclesiastical and civil : wherein the errors.** Antiquarian book

Bibliographic description Copies Local data Analyse Addresses and links Order: Antiquarian book Cover page Synthesis

**Bib. kind** Autograph manuscript

**Material** Paper

**Binding kind** Bound

**Binding period** Binding 18th Century

**Bookbinder** Lewis

**Origin**

Code	Owner	Remarks
OPACK	Packard David	1730-1755
OSUR	Surrington Jack	1755-1812
OREM	Remington Michael	1812-1878

**Date of acquisition** May 2001 **Place of acquisition** London

**Acquired at** Putnam and Co.

**Kind of acquisition** Acquisition **Ownership status** Trust ownership

**Contributors**

Code	Surname
CTOM	Tomlison Peter
CTHA	Thatcher Vera

Cancel Validate

This module has been developed with the help of the Bodmer Library in Geneva, one of the biggest private libraries in the world holding thousands of antiquarian and valuable books.

# Biblio Maker

## General functions

These functions are common to the Light, Standard and PRO versions

### Functions

Single or multi-user with local or remote clients
User interface according to the language of the operating system : English, French or German
Unicode : you can use all sorts of alphabets
Unlimited number of records
Establishment of random record sub-selections
Rapid search with proactive selection
Rapid search with combined selection
Multi-criteria search editor using all fields, with combined selection
Saving of search formulas allows instant access or association to a printed document
Smart record selection, for instant retrieval of logically interrelated records
Sophisticated multi-level sorting editor, on all data fields
« Duplicate » function : any record can be used to quickly create a new one
« Apply » function : a bulk modification can be made in a given selection of records (such as changes in location, category, renewal of loans, etc.)
Entry controls and coherence tests
Access authorisation management : each user can have personalised authorisations according to files and the actions to be carried out on these files.
Numerous predefined import and export formats
Use of the software on iPad, f.i. with iTeleport®, catalog browsing on smartphones
Comprehensive and printable reference manuals

# Specialised functions

Functions	LIGHT	STANDARD	PRO
<b>TITLES MANAGEMENT</b>			
Cataloguing template	simplified	simplified	complete
Checks for duplicate records thanks to ISBN/EAN	√	√	√
Title records import from the Web	Add-on module	Add-on module	√
<b>LOAN MANAGEMENT</b>			
Management of payments, fines and readers' fees	√	√	√
Loan statistics	monthly	monthly	monthly and daily
<b>MANAGEMENT OF OTHER DATA</b>			
Authors with referrals	√	√	√
Classification (Class Marks)	√	√	√
Subject headings	√	√	√
Series	√	√	√
Periodicals			√
Acquisition budgets	Add-on module	Add-on module	Add-on module
Digital resources	√	√	√
Inventory	manual	manual	automated
Abbreviation dictionary for entry facilitation	√	√	√
<b>PUBLIC SEARCH</b>			
Public search for a dedicated computer in the library			√
Public search via the web (intranet or internet)	Add-on module	Add-on module	Add-on module
<b>AVAILABLE ADD-ON MODULES</b>			
Title records import from the Web	yes	yes	integrated in the basic functions
Loans management	yes	yes	yes
Web public search	yes	yes	yes
Acquisitions module	yes	yes	yes
Thesaurus module	yes	yes	yes
<b>LIBRARY PROFILE</b>			
Software suited for...	Small libraries	Medium-sized libraries	Larger libraries
Number of computer used for data entry	1*	1 to 2*	1 to 10*
Number of titles *	<8'000	2'000 -10'000	5'000-100'000

\* Indicative values, the software has no technical limitations

# Biblio Maker Services

## Training

A sound knowledge of how the software functions will always save time in daily operations, improve reliability of the work done and ensure better data security. The application comes with a comprehensive manual which can be accessed on screen or which can be printed.

Group classes are offered in our training center in Le Mont sur Lausanne. Each participant has a computer to work on and try out the teacher's indications. The learning experience is enhanced by the fact that there are no more than four participants per session.

Private training on site can of course be organised for several persons from the same library, if there are specific needs to be addressed or if the training is to be combined with other services.

## On-site service

We intervene in the shortest period of time when assistance is needed. Services may include import of data, customising of parameters, creation of reports, installation of updates, help with optimising application work methods and general advice.

## Hotline and remote assistance

Our helpdesk is available on working days between 8:30 and 12:00 am and from 1:30 to 5:30 pm. When needed, you can authorise our staff to intervene remotely on your screen in order to carry out unusual tasks or to show you how to undertake certain actions.

## E-mail helpdesk

This free service can be accessed directly inside BiblioMaker. Write down your questions and our service team will answer by e-mail. If your question necessitates an intervention or a more detailed explanation, our staff will ask you to contact them in order to give you better guidance, for instance by remote connection.

## Adaptations

BiblioMaker is a particularly flexible application. You may however wish to automate a process which is specific to your needs. Based on specifications drawn up by yourself with or without our help, our team will modify the standard software accordingly.

# Biblio Maker

## Required configuration

### Installation

The software can be freely downloaded from the [bibliomaker.ch](http://bibliomaker.ch) website.

Installation on a single computer is very simple and can be done without external help.

Installation of a client-server version may seem more complex, because it must take place on a server and on the workstations. In this case, we recommend that you take advantage of our services. One of our technicians will carry out the installation and provide you with information regarding the administration of the server in general and configuration of the backup system in particular.

### Random Access Memory

The indicated value represent the recommended minimum total memory installed on the workstation.

Minimum: 4 Gb  
Recommended: 8 Gb

A higher amount of RAM will result in better performance.

Processor: Intel Core 2 Duo or newer.

### Monitor

BiblioMaker is compatible with all standard monitors. The user interface imperatively requires a resolution of at least 1024 x 768 points, in millions of colours.

For desktop computers, we recommend a screen displaying 1980 x 1080 points or more, for comfort at work.

### Server version

BiblioMaker needs the TCP/IP protocol. The server should ideally be dedicated to this task.

In case of a connection over Internet between the workstations and the server, the necessary bandwidth in direction server => workstations must be at least 10 Mbits/sec.

### Operating system

#### Workstation

Windows: Minimum: Windows 7 SP1, 32 ou 64 bits  
Recommended: Windows 10, 64 bits

Mac: Minimum: OS X 10.9 (Mavericks)  
Recommended: macOS 10.13 (High Sierra)

#### Server

Windows: Minimum: Windows 7 SP1, 64 bits  
Recommended: Windows 10, 64 bits

Mac: Minimum: OS X 10.10 (Yosemite)  
Recommended: macOS 10.13 (High Sierra)

Windows Server from 2008 R2 SP1 and OS X Server are compatible but not required for server versions.

# Biblio Maker

## A few references

### Administration

Office cantonal de la statistique, Geneva  
Service de la recherche en éducation, Geneva

### Archive

Stiftsbibliothek Engelberg (OW)  
Museum Fram, Einsiedeln (SZ)  
Bischöfliches Ordinariat, Chur (GR)

### Public Libraries

Bibliothek Eglisau (ZH)  
Bibliothèque communale, St-Prex (VD)  
Bibliothèque communale, Genthod (GE)  
Bibliothèque «La poche à livres», Sorens (FR)  
Bibliothèque de la région, Orbe (VD)  
Bibliothèque régionale, Tavannes (BE)  
Gemeindebibliothek Amriswil (TG)  
Globlivres, Renens (VD)  
Médiathèque de la Ville, Aigle (VD)  
Société de lecture, Geneva

### Law firms

Bär und Karrer, Zürich, Zug, Genf, Lugano  
Étude Lalive et associés, Geneva  
Étude Poncet Turretini Amaudruz Neyroud, Geneva  
Homburger AG, Zürich  
SwissLegal Frick Anwälte, Bern  
Vischer AG, Basel and Zürich

### Public Schools

Gymnasium Oberwil (BL)  
Primarschule Schmerikon (SG)

### Private Schools

École du Haut-Lac, St-Légier (VD)  
École Nouvelle de la Suisse romande, Lausanne  
Institut Florimont, Le Petit-Lancy (GE)  
SHMS (hospitality school), Caux, Leysin, Montreux

### Higher education institutions

Centre professionnel du Nord Vaudois,  
Yverdon-les-Bains  
University of Art and Design Lausanne (ECAL)  
École d'études sociales et pédagogiques, Lausanne  
Int. School of analytical Psychology Zurich  
Fernfachhochschule Schweiz (Brig)  
Haute école de santé Vaud, Lausanne

### Non governmental organisations

Alliance Sud, Lausanne and Bern  
CIDOC, Lausanne  
Krebsliga Zürich  
Swiss Speleological Society

BiblioMaker is used on a daily basis by hundreds of libraries of all sizes.

# Biblio Maker

## Free download

### Installation

- Download the software from [www.bibliomaker.ch](http://www.bibliomaker.ch) (please choose the single-user version)
- Start up the downloaded setup software.
- Then follow the on-screen instructions.

### Demo database

BiblioMaker comes with two demo databases. When starting up, the application will automatically open one of these files and will present a dialog allowing you to choose the version and the modules that you wish to evaluate. The Demo databases are not time-restricted.

### Use of real data

You can also create a new database and enter or import your own data. To create an empty database select **New database** in the **File** menu.

A message will occur prompting you to register the activation key. Click on **OK**. You will then obtain a window containing information. After having perused it, click on **Continue**. The application will present you with the registration dialog. The evaluation of the Light version does not require an activation key. Click on **Cancel**. If you wish to evaluate the other versions, we will gladly prepare a free temporary key.

If at the end of the evaluation period (60 days) you wish to continue to use the database you have created, it will be necessary to order a permanent activation key.

If you have any questions or if you wish to order a temporary or permanent activation key please call:

**From within Switzerland: 0800 822 228**

**From other countries: +41 21 651 77 66**

**[info@bibliomaker.ch](mailto:info@bibliomaker.ch)**

We hope you will enjoy getting to know our BiblioMaker software.

# Biblio Maker

## Price list (purchase)

Software license		Price in CHF	Price in €
BiblioMaker Light	Basic functions	from 290.-	from 225.-
	Import of title records from the web	from 75.-	from 60.-
	Web Public Search (WebOPAC)	from 75.-	from 60.-
	Loan management	from 150.-	from 120.-
	Acquisitions management	from 75.-	from 60.-
	Thesaurus management	from 75.-	from 60.-
	Antiquarian books	from 75.-	from 60.-
BiblioMaker Standard	Basic functions	from 2'400.-	from 1'800.-
	Import of title records from the web	from 800.-	from 600.-
	Web Public Search (WebOPAC)	from 1'200.-	from 900.-
	Loan management	from 1'900.-	from 1'400.-
	Acquisitions management	from 1'900.-	from 1'400.-
	Thesaurus management	from 1'900.-	from 1'400.-
	Antiquarian books	from 800.-	from 600.-
BiblioMaker PRO	Basic functions (Import of title records from the web included)	from 5'800.-	from 4'400.-
	Web Public Search (WebOPAC)	from 1'200.-	from 900.-
	Loan management	from 1'900.-	from 1'400.-
	Acquisitions management	from 1'900.-	from 1'400.-
	Thesaurus management	from 1'900.-	from 1'400.-
	Antiquarian books	from 800.-	from 600.-
	Additional Public Search workstation	from 500.-	from 400.-

Prices in Swiss Francs include 7.7% VAT. Prices in Euros are duty free.  
All prices are subject to modification due to exchange rates, without prior notice

Quantity discounts apply when several Standard or PRO modules or applications are acquired. This is also the case when several units are acquired for use in a multi-user environment, for example. We will gladly prepare an offer for the desired configuration.

### Services

Services are billed at a set hourly fee amounting to CHF 195.- / 150 €.

For hotline and remote assistance you can call 0900 576 900 (CHF 3.13/min. from the Swiss landline network) or +41 21 651 77 66 (€ 2.40/min. + communication fees from foreign countries).

<b>Yearly update subscription</b>		Price in CHF		Price in €	
BiblioMaker Light	Basic functions	from	75.-	from	60.-
	Import of title records from the web	from	20.-	from	15.-
	Web Public Search (WebOPAC)	from	20.-	from	15.-
	Loan management	from	40.-	from	30.-
	Acquisitions management	from	20.-	from	15.-
	Thesaurus management	from	20.-	from	15.-
	Antiquarian books	from	20.-	from	15.-
BiblioMaker Standard	Basic functions	from	480.-	from	360.-
	Import of title records from the web	from	160.-	from	120.-
	Web Public Search (WebOPAC)	from	240.-	from	180.-
	Loan management	from	380.-	from	280.-
	Acquisitions management	from	380.-	from	280.-
	Thesaurus management	from	380.-	from	280.-
	Antiquarian books	from	160.-	from	120.-
BiblioMaker PRO	Basic functions (Import of title records from the web included)	from	1'160.-	from	890.-
	Web Public Search (WebOPAC)	from	240.-	from	185.-
	Loan management	from	380.-	from	290.-
	Acquisitions management	from	380.-	from	290.-
	Thesaurus management	from	380.-	from	290.-
	Antiquarian books	from	160.-	from	120.-
	Additional Public Search workstation	from	100.-	from	80.-

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## Upgrade subscription

Our applications are constantly evolving. They are adapted to changing policies, they progressively integrate new functions, take advantage of new hardware possibilities and also remain compatible with new Windows or Mac OS operating systems.

The update subscription includes free access to the hotline.

# Biblio Maker

## Price list (rental / cloud)

(update subscription and access to the hotline included)

Monthly rental		Price in CHF		Price in €	
BiblioMaker Light	Basic functions	from	16.-	from	12.-
	Import of title records from the web	from	9.-	from	7.-
	Web Public Search (WebOPAC)	from	9.-	from	7.-
	Loan management	from	11.-	from	8.-
	Acquisitions management	from	9.-	from	7.-
	Thesaurus management	from	9.-	from	7.-
	Antiquarian books	from	9.-	from	7.-
	BiblioMaker Standard	Basic functions	from	79.-	from
Import of title records from the web		from	30.-	from	23.-
Web Public Search (WebOPAC)		from	43.-	from	33.-
Loan management		from	64.-	from	49.-
Acquisitions management		from	64.-	from	49.-
Thesaurus management		from	64.-	from	49.-
Antiquarian books		from	30.-	from	23.-
BiblioMaker PRO		Basic functions (Import of title records from the web included)	from	183.-	from
	Web Public Search (WebOPAC)	from	43.-	from	33.-
	Loan management	from	64.-	from	49.-
	Acquisitions management	from	64.-	from	49.-
	Thesaurus management	from	64.-	from	49.-
	Antiquarian books	from	30.-	from	23.-
	Additional Public Search workstation	from	21.-	from	16.-

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